



Scouts Australia NSW
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 Sydney Olympic Park NSW 2127

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 Lidcombe NSW 1825

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ACTIVITY NOTIFICATION FORM
PART II - PARTICIPANTS & PARENTS ADVICE
 (This page is to be kept by participants)

ACTIVITY DETAILS

ACTIVITY: _____ ACTIVITY NO: _____

GROUP/FORMATION: _____

LOCATION: _____

START TIME (24hr): _____ DATE: _____ FROM _____

FINISH TIME (24hr): _____ DATE: _____ TO _____

Name of Activity Coordinator: _____ Phone: _____

Cost: _____ Payable to: _____ Closing Date: _____

Method of transport to and from activity: _____

- The activity will will not be under direct adult supervision.
- The activity will will not involve both male and female youth members.
- Both male and female Leaders will will not be present

EMERGENCY CONTACT

If you feel that the participant is overdue in returning from the activity you should contact the nominated emergency contact.

Name: _____ Home Phone: _____ Mobile: _____

ADDITIONAL DETAILS

Provide details about the activity. Can include gear lists, map references etc.

Scout Events Joey and Parent Instructions

Cataract Woonona

(Tri-Region Joey Mob Holiday)

Cataract Scout Park, Baden-Powell Dr, Appin,

29th October 2016 ~ 30th October 2016

Registrations Close: 28th August, 2016

Early Bird Close: 17th August 2016.

Information about the Camp:

"Woonona" an aboriginal word meaning "Place of young wallabies". In our case a large mob holiday. This is the inaugural Cataract Woonona, hosted jointly by Greater Western Sydney Region, Southern Metropolitan Region and Hume Regions.

Activities will include Water Slide, Archery, Gang Show, Circus Acts, Flying Fox, Horizontal Bungee, Pioneering, Science, Camp Fire and Themed bases.

Eligibility to Attend

Joey's : Must have a current Scout Member # and be registered in the Joey Section as of 1st October 2016 and able to have a Parent or Guardian attend.

* Only 1 parent or guardian may attend and no siblings

Parent: Hold a current Scout Member, OR complete M5 Volunteer Declaration.

Guardian : (not Joey Parent), Hold a Working With Children Check number and complete A2 Adult Helper Form.

M5 and A2 Forms can be downloaded from the Scouts NSW Website from <http://www.nsw.scouts.com.au/leaders/scouts-nsw-forms>

Registration

Registrations will be managed online via the GWS Scout Events website <http://events.greaterwestscouts.com.au> . See the following pages for instructions.

- Joey Scouts – \$105 (in own tent – or group supplied tent)
- 1 Parent / Guardian – No Charge
- Wheelchair accessible accommodation is available at no additional charge.

Early Bird
Special
\$5 off

This may be your Joey's first camping experience, so we strongly encourage that you camp with your Joey in a tent. We request that it be no bigger than a 3 or 4 person tent. You may bring your own, or groups may be able to provide some. Please speak with your Joey Leader. Tents are restricted to 1 family unit, no sharing.

Should there be an issue with tents we do have large bunk rooms/dormitory sheds available for an extra \$10 per person. Note that these are separated into Male only & Female only accommodation.

If there is a very special need for more than 1 parent / guardian, additional camp fees will apply.

Catering

This camp is fully catered. Starting Saturday morning tea through to Sunday lunch. NO NUTS

Cancellations:

Refunds will only be given in the event of illness or other similar cause.

Refund requests received by 15th October will receive Full refund except for a \$5 administration fee.

Refund requests received after 15th October and before event will receive 50% refund.

Refund requests received on or after 22nd October will forfeit their full registration.

Further information

Please contact your Joey Scout Leader.

The Scout Events web site is effectively an online version of the Scouts Australia E1 Activity Notification Form. We hope that you will find this process easier than the standard paper version. By using this system we cut down our administration time and ensure that any special information like medications and allergy info is accurately registered and catered for.

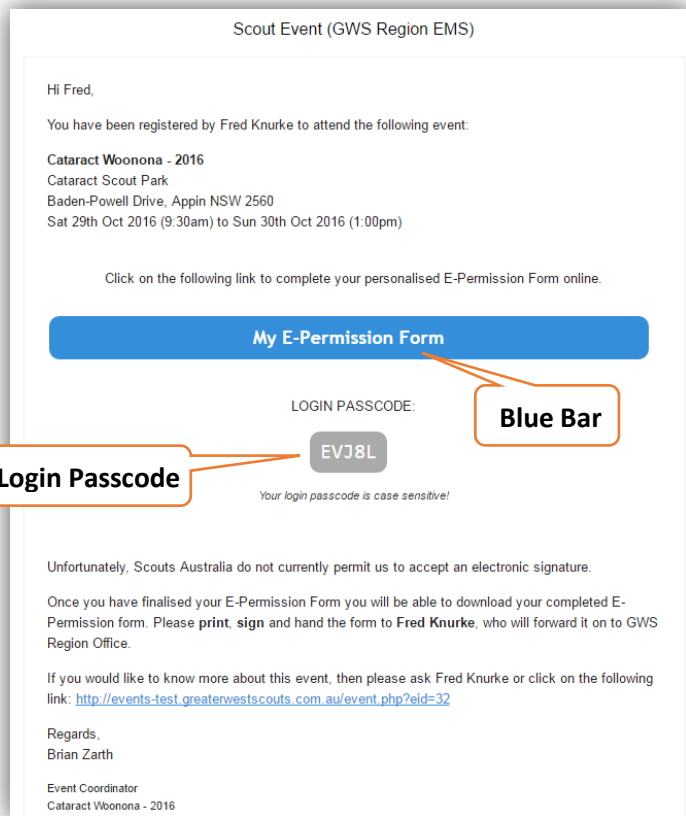
The Registration Process.

Step 1) The Email Invitation

By now we hope that you have received an email from "GWS Region EMS" like this

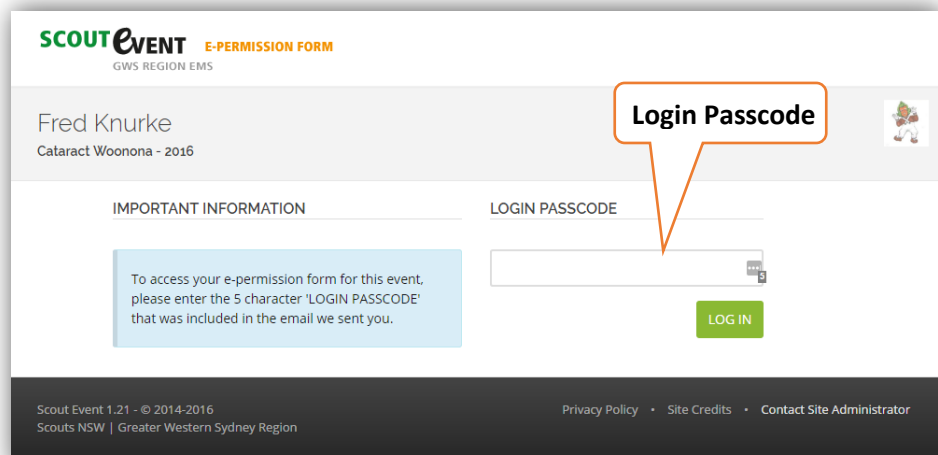
You should have a separate one for you and another one for your Joey.

Please make note of the Login Passcode and then use your mouse to click on the blue bar that says "My E-Permission Form"



Once you click on that blue bar you should arrive at this screen

Please enter your Login Passcode here



Then click  to open the E-Permission Form.

The E-Permission Form

Please enter all the information as requested. Note that the Date Field requires the date to be entered in the format of Year-Month-Day in numbers EG: 2016-06-14 means (14th June 2016). This helps to ensure the month and day does not get confused.

Once the information is entered, click on **Save** if you want to come back later to complete it (Use the same link and Login code) or click on **Save & Next** to save and then continue on to the next page.

Here we need you to enter the details of who you want us to contact in an emergency

This contact must not be attending the camp.

Use the symbols above as a guide to confirm if you have entered everything correctly.

Missing Info

Complete

Not done yet

Personal Details

Emergency Contact

Medical & Dietary

The Medical and Dietary Page

This page is very important.

Please read this thoroughly and answer as required.

Note that you may return to edit this page up until a week before the event.

If you edit, you will need to re-print the form and pass it on to your leader.

As you click Yes, an extra field will appear for you to enter the information.

The screenshot shows the 'Medical & Dietary' form with the following sections:

- Medical & Dietary**
 - Introductory text: "If the participant suffers from any chronic or recurrent ailment, allergy or physical defect, it should be disclosed in order that provision can be made for their welfare. Please ensure a responsible leader has any Medical Plans if they apply."
 - Question 1: "Does the participant have any physical disabilities?" (Radio buttons: NO, YES). A red arrow points to the YES button.
 - Question 2: "Does the participant have any known allergies, including drugs or food allergies? (ie. Penicillin, Egg, Peanut Products, Bee Stings, Hay Fever, other drug or food allergies)?" (Radio buttons: NO, YES).
 - Question 3: "Has the participant any special food requirements? (ie. Medical, Religious)?" (Radio buttons: NO, YES).
 - Section: "Does the participant suffer from any of the following?"
 - Epilepsy: Radio buttons (No, Mild, Severe). 'No' is selected.
 - Diabetes: Radio buttons (No, Mild, Severe). 'No' is selected.
 - Asthma: Radio buttons (No, Mild, Severe). 'No' is selected.
 - Buttons: "Save" and "Save & Next".
- Healthcare Details**
 - Medicare Number * (Text input field)
 - Date of last Tetanus Injection (Month / Year dropdown)
 - Unknown checkbox
 - Question 4: "Will the participant have any medication at the activity? (ie. Penicillin, Insulin or other Drugs administered by Injection, Tablet, Capsules, EpiPens or other)?" (Radio buttons: NO, YES).

A red arrow points from the text "As you click Yes, an extra field will appear for you to enter the information." to the YES radio button for the physical disabilities question. A zoomed-in view of the YES selection shows that additional text input fields appear for each of the three 'Yes' questions.

Adventurous Activities Consent.

Please pay attention to this page and note that if you do not give consent, then your Joey will not be doing that activity.

The screenshot shows the 'Activity Permissions' form with the following sections:

- Navigation: "Personal Details" (with a warning icon), "Emergency Contact" (with a checkmark), "Medical & Dietary" (with a warning icon), "Activity Permissions" (with a checkmark), "Consent" (with a warning icon).
- Section: "Activity Permissions"
 - Text: "To be completed by parent/guardian for participants under 18 years"
 - Text: "Do you give consent for Fred Knurke to participate in the following activities which will be offered at this event?"
 - Activity 1: "Swimming" (Radio buttons: NO, YES). 'NO' is selected.
 - Activity 2: "Rock Related Activities" (Radio buttons: NO, YES). 'NO' is selected.
 - Activity 3: "Flying Fox" (Radio buttons: NO, YES). 'NO' is selected.
 - Buttons: "Save" and "Save & Next".

When you get to this screen, if you still have incomplete pages you will not be able to go further.

SCOUT EVENT E-PERMISSION FORM GWS REGION EMS LOGOUT

Fred Knurke
Cataract Woonona - 2016

Personal Details ⚠ Emergency Contact ✓ Medical & Dietary ⚠ Activity Permissions ✓ Consent ●

Medical Authority

Consent
To be completed by ALL participants or parent/guardian if under 18 years

- I confirm that the information submitted into this online form has, to the best of my knowledge, been entered correctly.
- I understand that I can modify the information submitted into this online form up to 48 hours before the start of the event, after which time, the event e-permission system will be locked.
- I understand that it is my responsibility to inform the event organisers of any changes to this information after the event e-permission system has been locked.

By putting your name in the box below and saving this form you have **read, understood and agree** to the above medical authority and consent.

PHYSICAL SIGNATURE REQUIRED
Unfortunately, Scouts Australia do not currently permit us to accept an electronic signature. Once you have saved this page you will be able to download your completed E-Permission form.
Please print, sign and return the form to Fred Knurke

Please fix the following errors:
1. 'Personal Details' page has not been completed. 2. 'Medical & Dietary' page has not been completed.

When you have entered all the required information you should see this at the bottom.....

PHYSICAL SIGNATURE REQUIRED
Unfortunately, Scouts Australia do not currently permit us to accept an electronic signature. Once you have saved this page you will be able to download your completed E-Permission form.
Please print, sign and return the form to Fred Knurke

Your Name

First Name * Surname *

Please double check your details are correct before proceeding!
Once you click the below button, a copy of the completed form will be sent to (brian@zarth.com.au) and Fred Knurke (brian@zarth.com.au)

Save Form and Finalise

Please enter the name of the person signing this form and then

click **Save Form and Finalise**

You should receive the form in your email, or you can download from here....

PHYSICAL SIGNATURE REQUIRED
Unfortunately, Scouts Australia do not currently permit us to accept an electronic signature. Once you have saved this page you will be able to download your completed E-Permission form.
Please print, sign and return the form to Fred Knurke

Fred Knurke
Tue 14th Jun 2016 (6:49pm)

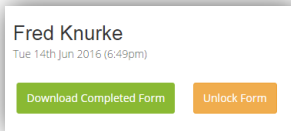
Download Completed Form **Unlock Form**

You should receive an E-Permissions Form like this.

Should you need to correct any information on this form. Use the link and code from your email to return to the form and then go to the last page

"Consent" to

Unlock Form



Note that once you unlock, you will need to print sign and return it to your Joey Leader.

SCOUT EVENT
GW5 REGION EMS
E-PERMISSION FORM

032-004-0003
Fred Knurke
 Joey Scout Leader - 555555
 1st Penrith

REGISTRATION CONTACT:
Fred Knurke
 1st Penrith
 02 9555 5555
 brian@zarth.com.au

EVENT:
Cataract Woonona - 2016
 Cataract Scout Park
 Baden-Powell Drive, Appin NSW 2560
 Sat 29th Oct 2016 (9:30am) to Sun 30th Oct 2016 (1:00pm)

PERSONAL DETAILS

Name	Fred Knurke
Address	55 Bunny Rd Rabbitsville NSW 2674
Home Phone	
Mobile Phone	
Date of Birth	2008-10-24
Contact Email	brian@zarth.com.au

EMERGENCY CONTACT

Name	Fred Knurke
Relationship to Participant	Twin
Phone Number (Primary)	0455 555 5555
Phone Number (Secondary)	
Address	

PARENT CONSENT


To be completed by parent/guardian for participants under 18 years

Do you give consent for Fred Knurke to participate in the following activities which will be offered at this event.

Swimming	NO
Can the participant swim 50 metres?	N/A
Water / Boating	N/A
Rock Related	NO
Abseiling	N/A
Flying Fox	NO
Flying	N/A

SIGNATURE

Participant Signature (or Parent/Guardian if under 18 years)



Name	Fred Knurke
Date	2016-06-14 18:49:51

If you have any questions, please contact Fred Knurke (02 9555 5555)

MEDICAL & DIETARY

If the participant suffers from any chronic or recurrent ailment, allergy or physical defect, it should be disclosed in order that provision can be made for their welfare. Please ensure a responsible leader has any Medical Plans if they apply.

Medicare Number	2356876512721
Date of last Tetanus Injection	Unknown
Does the participant have any physical disabilities?	NO
Does the participant have any known allergies, including drugs or food allergies??	NO
Has the participant any special food requirements?	NO
Will the participant have any medication at the activity?	NO

Does the participant suffer from any of the following:

Epilepsy	NO
Diabetes	NO
Asthma	NO

MEDICAL AUTHORITY

To be completed by ALL participants or parent/guardian if under 18 years

(We acknowledge that this activity will involve inherent and obvious risks. (We authorize any officer, member, servant or agent of The Scout Association of Australia, New South Wales Branch, in the event of any accident or illness to obtain such urgent medical assistance or treatment for the above named participant, including the administration of any anaesthetic or blood transfusion as he or she may consider expedient and for this purpose to engage any first aiders, ambulance officers, doctors, dentists, nursing assistance or hospital accommodation and in this event I agree to pay the said Association on demand all such doctors, dentists, nurses, ambulance and hospital fees (other than fees and expenses recoverable by the said Association under any policy of insurance).

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