

# How to add my Patrol for Region Rally:

**Hint – this may be easier to complete with your Scout Leader and Patrol on your Section Night.**

- 1) Navigate to the Hunter & Coastal Region Rally Registration Page - <https://events.nsw.scouts.com.au/event/2368>
- 2) Click on the “Login to Register” button. Use the username and password you would have created when you originally registered for the event.
- 3) Click on the “ Add Patrol” button.

SCOUT EVENT

HomeMy RegistrationsMy Events

Peter Cross

## Hunter & Coastal Region Rally

Ask a QuestionEvent AdminCopy EventAdd to Calendar

Event Details

When: Sat 17th May 2025 (8am) to Sun 18th May 2025 (2pm)

Where: Morpeth NSW  
Ray Lawlor Reserve, 33 Edward Street, Morpeth  
[Google Map](#)

Cost: Participant - \$30.00  
Leader / Venturer (Junior Service Leader) - \$15.00

Registrations: Open: Sat 29th Mar 2025 (8am)  
Close: Sun 11th May 2025 (9pm)

Register: <https://events.nsw.scouts.com.au/event/2368>

Coordinator: Peter Cross  
[peter.cross@nsw.scouts.com.au](mailto:peter.cross@nsw.scouts.com.au)

Account: Hunter & Coastal Region  
[hc.region@nsw.scouts.com.au](mailto:hc.region@nsw.scouts.com.au)

Brief Summary: Registration open to Scouts & Leaders. Venturers are invited to register as Junior Service Leaders. Scouts are invited to form patrols and attend the 2025 Region Scout Rally to be held in the historical town of Morpeth. Patrols will explore Morpeth, whilst also competing in 5 challenging activity bases located throughout the township and will camp overnight at the Morpeth Public School.

Additional Information

Welcome to the Region Scout Rally for 2025.

Scouts are invited to form patrols, consisting of between 4 and 8 Scouts, to take part in the Region Rally. Patrols will navigate the historical township of Morpeth whilst completing 5 challenging activity bases over the weekend 17/18 May 2025.

If you don't have sufficient Scouts from your home unit to form a patrol, you can still attend the Region Rally as part of mixed unit patrol (we will form these patrols and let you know the details).

Each patrol is to be self-sufficient, and your hike pack needs to contain everything you need for the weekend (a full gear list is attached). Remember to pack a raincoat, warm clothes, water bottle, sunscreen, hat and first aid kit. Your patrol, as a team will be required to navigate to the activity bases, setup hike tents, supply all your own food for Saturday / Sunday and cook your Saturday night dinner on hike stoves (no open fires will be permitted, please bring at least one hike stove per patrol). There may be the opportunity to purchase a small snack in Morpeth throughout the day if you have your own funds.

Whilst Scouts will be directly supervised at the activity bases and the overnight campsite, throughout the day, they will be independently hiking as patrols through Morpeth. Scouts need to remember that they are representing Scouts Australia and ensure they always follow the Scout Law / Promise. Behaviour that is not aligned with Scout values will not be tolerated and will result in your early exit from the Rally.

Scouts should wear a "patrol shirt" and their home unit scarf on Saturday. Patrols shirts should be matching and could be a patrol designed shirt, recent event shirt, group shirt etc - the more unique the better. Leaders and Venturers should wear their full Scout uniform.

E-Permission Active

What is this?

Event Documents

Download Region Rally Hike Equipment List

Please use this list to pack your hike pack. If you have any questions about hiking equipment, please contact your Scout Leader.

Download Region Rally Risk Assessment

For your information

Registrations

Open

Edit saved registration

My Registrations

Status	#	↓	Action
Initial	005	0	Edit
Accepted	002	1	View

Patrols

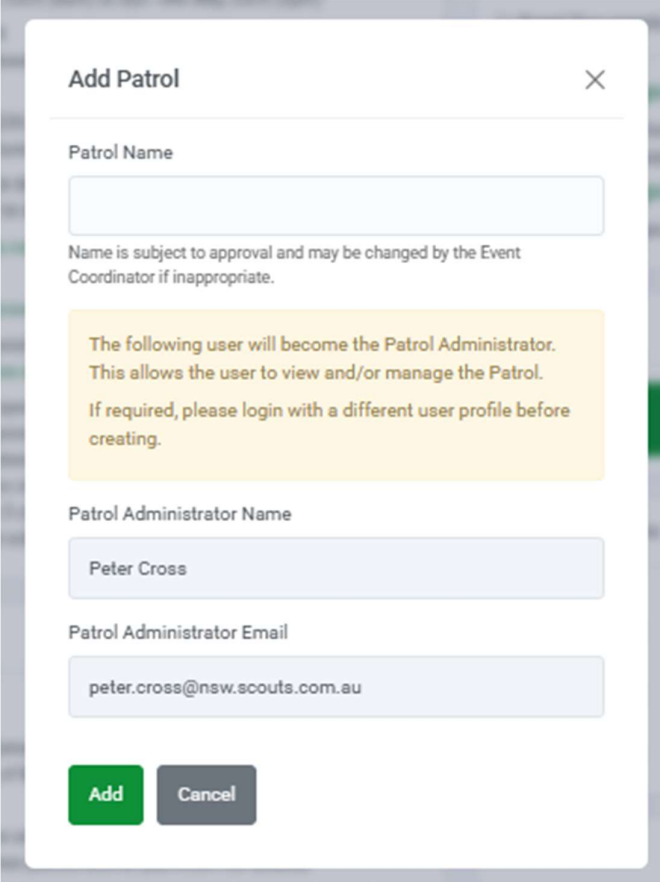
Patrol Name	↓	Action
Region Team	2	Manage

Add Patrol

Payment Options

This event is administered by:  
Hunter & Coastal Region

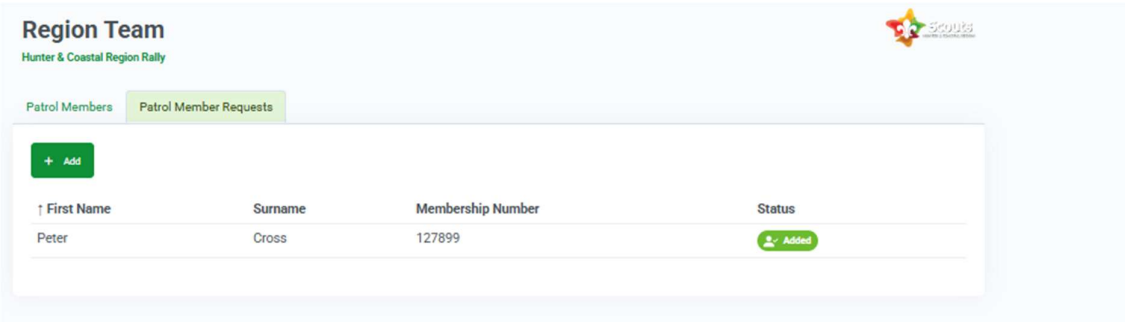
- 4) A popup window will open (see below). The person logged in will automatically be made the Patrol Administrator (this means that they can make changes to the patrol). Click “Add”.




The image shows a modal window titled "Add Patrol" with a close button (X) in the top right corner. It contains the following fields and text:

- Patrol Name**: A text input field.
- Patrol Name Note**: "Name is subject to approval and may be changed by the Event Coordinator if inappropriate."
- Information Box**: A yellow box containing the text: "The following user will become the Patrol Administrator. This allows the user to view and/or manage the Patrol. If required, please login with a different user profile before creating."
- Patrol Administrator Name**: A text input field containing "Peter Cross".
- Patrol Administrator Email**: A text input field containing "peter.cross@nsw.scouts.com.au".
- Buttons**: "Add" (green) and "Cancel" (grey).

- 5) The Patrol Member window will open.
- a. Click on “Patrol Member Requests” tab.
  - b. Click “+ Add”



The image shows a web interface for "Region Team" (Hunter & Coastal Region Rally) with a Scouts logo. It features two tabs: "Patrol Members" and "Patrol Member Requests". The "Patrol Member Requests" tab is active, showing a table with one member request.

First Name	Surname	Membership Number	Status
Peter	Cross	127899	 Added

- c. Enter the first name, surname and membership number of the patrol members you want to add. Your Scout Leader can help you with the membership numbers. Once finished click Save & New to add another member or Save & Return if you are finished.

If the patrol member has completed their registration it will show a **green icon “Added”** under Status.

If the patrol member has not completed their registration, or perhaps you have entered their membership number incorrectly, or they have entered the membership number incorrectly on their application a **Yellow icon “Not yet registered for event”** will appear under Status.




#### To Fix:


- Ask the patrol member to complete their registration online.
- Edit the request to include the correct membership number
- Ask the patrol member to login to their application and correct the membership number.
- If the problem persists, please send me an email [peter.cross@nsw.scouts.com.au](mailto:peter.cross@nsw.scouts.com.au) and I will try to help.


Patrol Members

Patrol Member Requests

+ Add

† First Name	Surname	Membership Number	Status
Peter	Cross	127899	 Added
Peter	Cross	127899	 Added
Sample	Scout	546689	 Not yet registered for event

 Edit

 Remove

- 6) Click on Patrol Members tab, tick one of the patrol members and click the Assign Patrol Leader button.

### Region Team

Hunter & Coastal Region Rally

Patrol Members

Patrol Member Requests

<input type="checkbox"/>	App #	First Name	Surname	Membership Number	Patrol Leader	Invoice Status	E-Permission	Status	
<input checked="" type="checkbox"/>	0002	Peter	Cross	127899	Yes	Paid	✓ 100%	Accepted	<a href="#">Q View</a>

Update selected...

Assign Patrol Leader

Remove from Patrol

**Thank you. You have now completed the registration of your Patrol for Region Rally!**